

Year 2012-13

Sent on 30/7/2013

## NAAC Institutional Quality Sustenance and Development Survey

Time 1-30 Pm

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1.

**NAAC**  
NATIONAL ASSESSMENT AND  
ACCREDITATION COUNCIL**INSTRUCTIONS**

This questionnaire is designed to make a survey of the basic processes related to quality management efforts in your institution. The survey consists of five sections.

1. General Profile
2. IQAC (Internal Quality Assurance Cell) activities
3. Academic and Research Outputs
4. Student Mentoring and Support System
5. Governance and Innovation

The activities of the institution in the above five sections or in other relevant areas are being surveyed to create a quality profile for the year in relation to institutional vision and goals. The survey results would enable the institution and IQAC to create a quality index profile, which would be a self learning exercise. Apart from the responses to the online survey, in case the NAAC requests for any further evidence, the information may be sent by hard copy. This would enable NAAC to make a diagnostic survey of national higher education scenario and the feedback will be provided to each participating institution. No judgement or categorization on institutional quality is intended.

**IMPORTANT**

In order to enable institutions to have a preview of the questionnaire, the PDF version is available on the NAAC website.

When answering this questionnaire, please ensure that no question is omitted in order to have a holistic analysis.

This survey does not allow you to have access to the filled-up form, i.e., once the 'done' button is clicked, the information will automatically reach NAAC.

In case you wish to retain printouts of the filled-up questionnaire, please take a printout of each completed page before proceeding further.

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### 1. Kindly provide the details of the institution

Name of Institution: J.T.E.S's G.D.M. Arts, K.R.N. Comr

Year of Establishment of the Institution: 1971

Address Line 1: Jalgaon Road

Address Line 2: Near Bus Stand

City/Town: Jamner

State: Maharashtra

Postal Code: 424206

Email Address: principalacscollege@yahoo.com

### 2. NAAC Accreditation/ Reaccreditation Details

Year of Accreditation/ Reaccreditation: 2011-12

Current Grade: B

CGPA: 2.73

### 3. Institutional Status

Affiliated Permanent ▼

### 4. Contact Person Details

Name of Head of Institution: Dr.V.V.Bhaskar

Contact Phone: +91-9404371309

Email:

Website URL:

Name of IQAC  
Co-ordinator

Email:

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### SECTION I

This section is related to institutional goals, vision and mission, academic programmes and activities, strategies and action plans for institution building.

#### 5. Number of academic programmes existing ( Enter a number; 0 for nil)

Undergraduate (BA/B.Sc./B.Com etc.)	05
Post Graduate (MA/M.Sc./M.Com etc.)	03
Research Programmes (M.Phil/P.hD)	02
Certificate Programmes	00
Professional Programmes (B.Tech/M.Tech/B.Ed/M.Ed/Medicine/Pharmacy/Paramedical/Nursing etc)	00
Other value added programmes	00
Any other programme offered (Specify)	00

#### 6. Details on Programme Development ( Enter a number; 0 for nil)

New programmes added during the year	02
New programmes designed	00
Programmes under revision	00
Interdepartmental collaborative programmes	00
Inter institutional collaborative programmes	00
Number of review committee recommendations implemented (Total)	03
Number of NAAC peer team recommendations implemented	04
Number of UGC/any other expert committee recommendations implemented	00
Number of review committee recommendation under	01

implementation

Number of NAAC peer  
team recommendations  
under implementation

01

Number of UGC/ any  
other expert committee  
recommendations under  
implementation

00

#### 7. Faculty Details ( Enter a number; 0 for nil)

Total faculty strength  
required as per norms  
for all programmes

63

Total faculty on rolls

55

Faculty added during  
the year

18

Faculty positions vacant

08

Faculty left during the  
year

00

Total number of visiting  
faculty

04

Total number of guest  
faculty

04

#### 8. Qualification of Faculty

PhD and Above

14

MPhil

08

Masters

21

Any other (Specify)

NET/SET - 12

#### 9. Faculty qualification improvement

PhD awarded to existing  
faculty

00

MPhil awarded to  
existing faculty

00

Any other degree  
awarded to existing  
faculty

00

#### 10. Administrative Staff Details ( Enter a number; 0 for nil)

Administrative staff  
(total sanctioned)

39

Administrative staff  
(Actual strength)

33

Added during the year of  
reporting

00

Left during the year

00

Number of posts vacant

**11. Technical Support Staff Details ( Enter a number; 0 for nil)**

Technical Support Staff  
(Total sanctioned  
strength)

Technical Support Staff  
(Actual strength)

Added during the year

Left during the year

Number of posts vacant

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### SECTION II

This section surveys the quality sustenance and development activities during the year taken up by IQAC.

It reflects quality management structure, strategies, and processes which would enhance academic quality of the institution as perceived by faculty, students, alumni, and other stakeholders (social perception of the institution) inline with the vision, mission and goals of the institution.

#### 12. Establishment details

Year of establishment of IQAC

DD MM YYYY

20 / 12 / 2011

#### 13. Composition of IQAC ( Enter a number; 0 for nil)

Number of IQAC members	17
Number of Alumni in IQAC	00
Number of Students in IQAC	00
Number of Faculty in IQAC	13
Number of Administrative Staff in IQAC	01
Number of Technical Staff in IQAC	00
Number of Management Representatives	02
Number of External experts in	00

IQAC

Number of any  
other stakeholder  
and community  
representatives

00

**14. IQAC Meetings**

✓ Number of IQAC  
meetings held  
during the year

05

✓ **15. Whether Calendar of activities of IQAC formulated for the academic year**

YES

**16. IQAC Plans for Development ( Enter a number; 0 for nil)**

Number of  
academic  
programmes  
proposed

05

00

Number of value  
added  
programmes  
proposed

01

Number of skill  
oriented  
programmes  
proposed

01

Number of faculty  
competency and  
development  
programmes  
proposed

00

Number of other  
staff development  
programmes  
proposed

01

Number of student  
mentoring  
programmes  
proposed

01

Number of co-  
curricular activities  
proposed

03

Number of inter

01

00

departmental  
cooperative  
schemes  
proposed

Number of  
community  
extension  
programmes  
proposed

01

Any other  
programmes  
proposed (Specify)

01

**17. IQAC Plans for development & Implementation ( Enter a number; 0 for nil)**

Number of  
academic  
programmes  
implemented

00

02

Number of value  
added  
programmes  
implemented

02

01

Number of skill  
oriented  
programmes  
implemented

01

Number of faculty  
competency and  
development  
programmes  
implemented

00.

Number of other  
staff development  
programmes  
implemented

00

Number of student  
mentoring  
programmes  
implemented

01

Number of co-  
curricular activities  
implemented

03

Number of inter  
departmental  
cooperative  
programs

00

suggested that are  
implemented  
(Specify)

**18. IQAC Seminars and Conferences ( Enter a number; 0 for nil)**

Number of seminars/ conferences/ workshops organized by IQAC within the institution	<input type="text" value="00"/>
Number of participants from the institution	<input type="text" value="00"/>
Number of participants from outside	<input type="text" value="00"/>
Number of external experts invited	<input type="text" value="00"/>
Number of external conferences/seminars/ workshops on institutional quality attended	<input type="text" value="00"/>
Number of events conducted with IQACs of other institutions as collaborative programmes	<input type="text" value="00"/>

**19. Did IQAC receive any funding from UGC during the year ?**

Yes

☒ No

**20. If the response to Qn. 18 is Yes, please provide the amount received from UGC - (Input 0 - if NA/NIL-) Any other source including internal financial support from the management (Specify amount)**

Amount Received   
from UGC

Amount Received

from any other  
source including  
the college  
management

00

**21. Any significant contribution made by IQAC on quality enhancement during current year (Please provide details in bullet format)**

\*Organized National Conference on "Relevance of the thoughts of Mahatma Gandhi and Dr. Babasaheb Ambedkar in 21st century"

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### SECTION III

In this section the events, activities, and outputs in the field of research and academic areas are being surveyed.

#### 22. Academic Programmes

Number of new academic programmes developed or designed by faculty	<input type="text" value="00"/>
Number of faculty members involved in curriculum restructuring/revision/syllabus development	<input type="text" value="14"/>
Number of programmes in which evaluation process reformation taken up and implemented	<input type="text" value="06"/>
Number of active teaching days during the current academic year	<input type="text" value="210"/>
Average percentage of attendance of students	<input type="text" value="80"/>
Percentage of classes engaged by guest faculty and temporary teachers	<input type="text" value="10"/>
Number of self financed programmes offered	<input type="text" value="06"/>
Number of aided programmes offered	<input type="text" value="00"/>
Number of programmes discontinued during the year	<input type="text" value="00"/>

#### 23. Whether any systematic student feedback mechanism is in place ?

☒ Yes ☐

#### 24. Feedback Details (If answer to Question 20 is Yes)

## 20. Faculty Research, Projects, and Publication details for the year

Number of major research projects undertaken during the year	00
Number of minor research projects undertaken during the year	00
Number of major ongoing projects	03
Number of minor ongoing projects	03
Number of major projects completed	01
Number of minor projects completed	04
Number of major project proposals submitted for external funding	00
Number of minor project proposals submitted for external funding	00
Number of research publications in peer reviewed journals	11
Number of research publications in international peer reviewed journals	09
Number of research publications in national peer reviewed journals	02
Number of research papers accepted for publication in international peer reviewed journals	01
Number of research papers accepted for	00

publication in national peer reviewed journals	
Average of impact factor of publications reported	1.0
Number of books published	44
Number of edited books published	04
Number of books (single authored) published	03
Number of books (coauthored) published	40
Numbers of conferences attended by faculty	44
Number of international conferences attended	08
Number of national conferences attended	36
Number of papers presented in conferences	27
Number of papers presented in international conferences	07
Number of papers presented in national conferences	20
Number of conferences organized by the institution	01
Number of faculty acted as experts resource persons	01
Number of faculty acted as experts resource persons - international	00
Number of faculty acted as experts resource persons- national	01
Number of collaborations with international institutions	00
Number of collaborations with national institutions	01
Number of linkages created during the year	00

Total budget for research for current year as a percentage of total institution budget	01
Amount of external research funding received in the year	00
Number of patents received in the year	00
Number of patents applied for in the year	00
Number of research awards/ recognitions received by faculty and research fellows of the institute in the year	02
Number of PhDs awarded during the year	00
Percentage of faculty members invited as external experts/resource persons/reviewers/referees or any other significant research activities	13

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## SECTION IV

This section deals with Student Mentoring and Support System existing in the institution. This includes student activities, mentoring, and opportunities for development and inclusive practices.

### 27. Student Details and Support Mechanisms

The total intake of students for various courses (Sanctioned)

2700

Actual enrollment during the year

2162

Student dropout percentage during the year

6

Success percentage in the final examination across the courses

48

Number of academic distinctions in the final examination and percentage

58

Number of students who got admitted to institutions of national importance

00

Number of students admitted to institutions abroad

00

Number of students qualified

00

in UGC NET/ SET

Number of  
students qualified  
GATE/ CAT/ other  
examination  
(Specify)

00

**28. Does student support mechanism exist for coaching for competitive examinations?**

Yes ☐

**29. Student participation, if response is yes to Qn. 27**

Number of  
students  
participated

30

**30. Does student counselling and guidance service exist ?**

Yes ☐

**31. Student participation, if answer to Qn. 29 is yes**

Number of  
students  
participated

35

**32. Career Guidance**

Number of career  
guidance  
programmes  
organized

04

Percentage of  
students  
participated in  
career guidance  
programmes

19

**33. Is there provision for campus placement?**

Yes ☐

**34. If yes to Qn. 32**

Number of  
students

140

participated in  
campus selection  
programmes

Number of  
students selected  
for placement  
during the year

49

**35. Does gender sensitization program exist ?**

Yes

**36. If Answer is Yes to Qn 34**

Number of  
programmes  
organized

01

**37. Student activities**

Number of  
students  
participated in  
external cultural  
events

22

Number of prizes  
won by students in  
external cultural  
events

02

Number of cultural  
events conducted  
by the institute for  
the students

12

Number of  
students  
participated in  
international  
sports and games  
events

00

Number of  
students  
participated in  
national level  
sports and games  
events

00

Number of  
students  
participated in

00

Number of prizes won by students in international sports and games events	00
Number of prizes won by students in national level sports and games events	00
Number of prizes won by students in state level sports and games events	00
Number of prizes won by students in university level sports and games events	01
Number of sports and games events conducted by the institute for the students	11

### 38. Composition of students

Percentage of Scheduled Caste	07
Percentage of Scheduled Tribe	03
Percentage of other backward communities	38
Percentage of women students	43
Percentage of physically challenged	018

(0.18%)

### 39. Scholarships and Financial Support

Number of students availing financial support from the institution	08
Amount disbursed as financial support from the institution	24000
Number of students awarded scholarship from the institution	00
Number of students received notable national/international acheivements/recognition	06

### 40. Student initiatives

Number of community upliftment programmes initiated by students	00
Number of literary programmes initiated by students	02
Number of social action initiatives based on science / environment initiated by students	01
Number of student research initiatives	24

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### SECTION V

This section surveys the Governance and Innovation at the institution related to quality management. The educational management strategies adopted and in practice for achieving the objectives are focussed.

**41. Whether perspective plan for overall developmental activities is created ?**

Yes

☒ No

**42. If the answer for Qn. 40 is Yes, is the plan implemented and monitored ?**

Yes

☒ No

**43. Whether benchmarking is created for institutional quality management efforts ?**

Yes

☒ No

**44. If the answer to Question 42 is Yes, please list the benchmarking in various areas of development in bullet format**

NA

**45. Is a Management Information System (MIS) in place ?**

☒ Yes

No

46. If answer to question 44 is Yes, please provide details of MIS applied to

1. Administrative procedures including finance

2. Student admission

3. Student records

4. Evaluation and examination procedures

5. Research administration

6. Others

(enter the respective details corresponding to the serial numbers)

5. Research Administration:  
For the monitoring of Research Activities,  
Research Committee has been formulated. In the

**47. Existence of learning resource management**

	Yes	No
e-database in library	✓	
ICT and smartclass room	✓	
e-learning sources (e-Books, e-Journals)	✓	
Production of teaching modules	✓	
Interactive learning facilities	✓	

**48. Internal resource mobilization : Kindly provide the amount contributed**

Research	00
Consultancy and training	00
Student contribution	00
Alumni contribution	00
Wellwishers	00

**49. Infrastructure and welfare spending: Please specify the amount**

Amount spent for infrastructure development	50000
Amount spent for	70000

student welfare

Amount spent for  
staff welfare

20000

**50. Is delegation of authority practiced**

Yes

☒ No

**51. Does grievance redressal cell exist ?**

Yes

No

Faculty

☒

Students

☒

Staff

☒

**52. Grievances received from faculty and resolved ( Enter a number; 0 for nil)**

Number of  
grievances  
received

00

Number of  
grievances  
resolved

00

**53. Number of grievances received from students and resolved ( Enter a number; 0 for nil)**

Number of  
grievances  
received

04

Number of  
grievances  
resolved

04

**54. Number of grievances received from other staff members and resolved ( Enter a number; 0 for nil)**

Number of  
grievances  
received

00

Number of  
grievances  
resolved

00

**55. Has the institution conducted any SWOT analysis during the year**

Yes

☒ No

**56. The SWOT analysis was done by internal or by external agency**

Internal

External

**57. Kindly provide three identified strengths from SWOT Analysis (in bullet format)**

NA

**58. Kindly provide three identified weaknesses from the SWOT analysis (in bullet format)**

NA

**59. Kindly provide two opportunities identified from the SWOT analysis (in bullet format)**

NA

**60. Kindly provide two identified challenges/threats from SWOT analysis (in bullet format)**

NA

**61. Identify any significant progress made by the institution towards acheiving the goals and objectives during the year (list below in bullet format)**

S.Y.B.Sc. Physics.

•Constructed Rain water harvesting system for the Women's Hostel.

**62. How do you perceive the role of NAAC in the quality development of your institution (Suggestions in bullet format to be given below)**

- Implementation of ICT based teaching.
- Conduction of Students' Seminar
- Quality improvement in Teaching, Learning and

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### CONCLUDING REMARKS

This exercise is intended to make a self analysis of the quality development of the institution during the year. The perspective plan and implementation for every year is to be documented and analysed to get a cumulative index for the period of accreditation and reaccreditation. Any substantial changes / initiative in this direction is to be separately listed. The best practices in various areas can be listed as a separate annexure. The data will be used to create a quality profile based on the total score index arrived at and this would help to map the institutions' strengths and areas of improvement.

NAAC will provide feedback and a quality profile based on analysis of your inputs if you desire so.

Thank you for your participation.

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[Done](#)

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