



**GITABAI DATTATRAY MAHAJAN ARTS,
SHRI KESHARIMAL RAJMAL NAVALAKHA COMMERCE &
MANOHARSETH DHARIWAL SCIENCE COLLEGE, JAMNER**

Tal. Jamner, Dist. Jalgaon (M.S.) Pin-424206 ☎ : (02580) 230078, 231078 Email : principalacscollegejamner@yahoo.com

Dr.A.R.Patil
Principal (M) 9421610473

Ref.No.:

Date :

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities.

Response:

**Meeting of Internal Quality Assurance Cell for Qualitative Initiatives during the
Academic year 2018-19**

Meeting No. 01

Date: 01/09/2018

Items discussed & resolutions made in the meeting

1. To take a review of the previous results of university examinations held in Mar/April 2018

Discussion:

The cell took a review of the results of various examinations held in the previous academic year 2017-18. After the analysis of the results, the members appreciated the efforts taken by the faculty and support staff of departments having good results. The results below the expected level were closely scrutinised.

Decision taken: The cell resolved to consult the faculty in the departments who could not do well. It was decided to know their difficulties and weaknesses to upgrade the academic outcome in the further examinations. The cell also planned to closely monitor the teaching-learning and evaluative activities of the departments having low performance. As a part of that strategy, it was decided to take a periodic review of the activities such departments

2. To formulate various committees for the effective planning and implementation of curricular, co-curricular and extra-curricular activities during the academic year 2018-19

Discussion: The members evaluated the performance of the committees of the previous year and the target achieved. The cell acknowledged the efforts of the chairpersons and members of the previous year committees who undertook various student centric activities. The members made the planning of the curricular, co-curricular and extra-curricular activities on the basis of the previous year performance and the target achieved for the academic year 2018-19





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Decision taken: The cell decided to reformulate the low performing committees and replace the persons working in the committees for better performance. Date:

3. To purchase software for office automation to implement the process of admission in an effective and student-friendly manner

Discussion: The Cell discussed the problems incurred in the previous admission process. All the members stated the need of purchasing an updated kind of software to implement the process of admission in smooth manner. The members expressed the need to preserve the data of the admission and get an easy access to it in the future.

Decision taken: The members unanimously resolved to forward the proposal of purchase of the ERP Software to standing and purchase committee for the approval and further implementation.

4. Repairing and maintenance of infrastructural facilities

Discussion: The members took a review of the demands of various departments and the administrative office related to infrastructural repairing and building maintenance.

Decision taken: It was resolved to forward the proposal of the repairing and maintenance work to standing and purchase committee for the further action of repairing and maintenance such as plumbing, electrification and glasses of windows, replacement of glass boards, repairing of benches etc. by consulting competent authorities in that regard.

5. Recruitment of temporary and visiting faculty

Discussion: The cell discussed the issue of posts of teachers lying vacant in various departments which are run on granted as well as non-granted basis. The cell also discussed the difficulties in recruiting the teachers on these posts due to govt. policy and other reasons.

Decision taken: The cell resolved to refer the issue to the standing committee for further approval so as to make alternative arrangement for the recruitment purely on temporary basis. The cell also recommended to make budgetary provision for the expenses in that regard.





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Dr.A.R.Patil
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Ref.No.:

Date :

Meeting No. 02

Date: 21/09/2018

Items discussed & Resolutions made in the meeting

1. Purchasing of text-books and reference books for Library

Discussion:

The cell discussed on the demand of the Library committee regarding the purchase of necessary software, text-books and reference books for library. The members expressed the necessity of purchasing the books and reference books for the enrichment of library.

Decision taken: The cell resolved to forward the proposal of purchasing of the books and purchasing software for easy accession. The members unanimously resolved to purchase the texts and reference books as per the allocation in the budget.

2. To purchase chemicals and accessories required for experiments in the laboratories.

Discussion:

The cell discussed on the demand of all the laboratories regarding chemicals and accessories required for experiments.

Decision taken: The cell took a decision of purchasing the chemical and accessories required for the experiments as mentioned in the curriculum on urgent basis following all necessary norms.

3. Participation in university level research based competition 'Avishkar'

Discussion: The cell took a review of the participation and performance of students and faculty in the previous organisation of Avishkar at the university level. The members discussed the problems and difficulties faced by the students and teachers in the previous performance

Decision taken: The cell discussed the difficulties and problems faced by the students and faculty. It was resolved that the budget for such activities be increased and the participation in the activity qualitatively be enhanced.





Dr. A.R. Patil
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Ref.No.

Date :

Meeting No. 03

Date: 15/01/2019

Items discussed & Resolutions made in the meeting

1. To review the results of the semester examination

Discussion: The cell took a review of the results of semester examinations of various classes held in Nov./ Dec. 2018. The Members present suggested some measures for the effective delivery of the curriculum.

Decision taken: The cell offered valuable suggestions to the heads and faculties of the departments for the expected outcome.

2. To enhance students participation in the university level cultural activity called 'Yuvarang'

Discussion:

The cell discussed the students' performance in the previous 'Yuvarang.' The members offered valuable suggestion for enhancing the performance of students. The cell also discussed the difficulties encountered by the team manager and the students in the previous event of Yuvarang.

Decision taken: It was resolved that the participation of students in all the events be enhanced and the allocation of funds be increased for better performance. It was also resolved that the supportive instruments be purchased.

3. To organise University level Student seminar

Discussion: The cell took a review of the activities of Science Association during the year. The members discussed the participation and performance of students in the previous organisation of the University Level Student Seminar organised at the college. The members also discussed the problems and difficulties incurred in the previous organisation.

Decision taken: The cell decided to make a wide publicity of the activity to increase the participation of students from the jurisdiction of the university. It was resolved that the budget of the said activity be increased and the participation in the activity qualitatively be enhanced.





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Ref.No.: Meeting No. 04

Date: 15/03/2019

Items discussed & Resolutions made in the meeting

1. To take a periodic review of various committees

Discussion: The cell took a review of various curricular, co-curricular and extra-curricular activities in the first of the academic year. The Members assessed the level of achievement and the target set.

Decision taken: The cell unanimously resolved to conduct frequent meetings of the low performing committees and it was also resolved to visit the departments for the academic audit. The members present suggested some measures for the qualitative results.

Decision taken: The cell offered valuable suggestions to the heads and faculties of the departments for the expected outcome.

2. To enhance students' participation in the university level cultural activity called 'Yuvarang'

Discussion::

The cell discussed the students' performance in the previous 'Yuvarang.' The members offered valuable suggestion for enhancing the performance of students. The cell also discussed the difficulties encountered by the team manager and the students in the previous event of Yuvarang.

Decision taken: It was resolved that the participation of students in all the events be enhanced and the allocation of funds be increased for better performance. It was also resolved that the supportive instruments be purchased.

3. To organise University level Student seminar

Discussion: The cell took a review of the activities of Science Association during the year. The members discussed the participation and performance of students in the previous organisation of the University Level Student Seminar organised at the college. The members also discussed the problems and difficulties incurred in the previous organisation. .

Decision taken: The cell decided to make a wide publicity of the activity to increase the participation of students from the jurisdiction of the university. It was resolved that the budget of the said activity be increased and the participation in the activity qualitatively be enhanced.



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Ref.No.:

Date :

Academic year 2019-20

Meeting No. 01

Date: 04/10/2019

Items discussed & resolutions made in the meeting

- 1. To review of the university results of previous examinations held in Mar/ April 2019**

Discussion:

The members present in the meeting took a review of the results of various examinations held in the previous academic year 2018-19. It was found that many of the departments had produced satisfactory results however some departments could not produce expected results. The cell took a serious note of the low performance and discussed the strategies for improvement.

Decision taken: The cell resolved to hold separate meetings with such departments to address the difficulties and problems encountered and suggest to some measures to amend their strategies

- 2. To formulate various committees for the effective planning and implementation of curricular, co-curricular and extra-curricular activities during the academic year 2019-20**

Discussion: The members evaluated the performance of the committees of the previous year and the target achieved. The cell acknowledged the efforts of the chairpersons and members of the previous year committees who undertook various student centric activities. The members made the planning of the curricular, co-curricular and extra-curricular activities on the basis of the previous year performance and the target achieved for the academic year 2019-20

Decision taken: The cell decided to reformulate the low performing committees and replace the persons working in the committees for better performance.

- 3. To bring a qualitative change in the enrolment process of students**

Discussion: The Cell took a review of the admission process of Commerce and Science faculty executed in the last academic year. The difficulties and the problems encountered by the faculty involved in the admission process in the last year.

Decision taken: The members unanimously resolved to admit the students of commerce and science faculty by using the merit criteria. It was resolved that the





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merit list should be prepared which will follow the state reservation norms and enrol the students of science and commerce faculty at the entry point.

4. To purchase sports and games equipment and other requirements of the departments

Discussion: The demands of administrative office, various departments, sports and gymkhana were placed before the members present in the meeting. The cell discussed about the urgency and necessity of various departments.

Decision taken: It was resolved in the meeting of the cell to purchase necessary of items of furniture and other amenities on the campus on urgently by consulting competent authorities in that regard.

4. To recruit the temporary and visiting faculty for granted non- granted courses

Discussion: The cell discussed the issue of posts of teachers lying vacant in various departments which are run on granted as well as non-granted basis. The cell also discussed the difficulties in recruiting the teachers on these posts due to govt. policy and other reasons.

Decision taken: The cell resolved to make alternative arrangement for the recruitment purely on temporary basis. The cell also resolved to make budgetary provision for the expenses in that regard.





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Ref.No.:

Date :

Academic year 2019-20

Meeting No. 02

Date: 17/12/2019

Items discussed & resolutions made in the meeting

1. To promote ICT enabled teaching-learning and evaluation process in the classrooms

Discussion:

The members present in the meeting discussed the importance of ICT enabled teaching and learning in the recent times. The cell reviewed the mechanism and support services available in the college.

Decision taken: The cell resolved to enhance the ICT enabled facilities in the college by subscribing for Wi-Fi facility and broadband connectivity.

2. To avail the benefits of career advancement schemes to the faculty

Discussion: The report of the CAS committee was placed before the members. As a part of quality enhancement of the teachers, the cell acknowledged the importance of availing the benefits of career advancement to the teachers. The cell took a stock of information regarding the eligible criterion needed for the promotion. The members discussed the parameters of availing the benefits of career advancement.

Decision taken: The cell unanimously resolved to refer the proposals of the eligible teachers to the university and smoothly implement the process.

3. To take a periodic review of the curricular, co-curricular, extra-curricular and extension activities

Discussion: The members took the stock of information of various activities going on the campus. The cell reviewed the performance of each committee designed for the purpose. The cell also reviewed the performance of each of the department and extension activities like N.S.S., N.C.C Yuvati Sabha Student Development Cell.

Decision taken: The members decided to visit each department and give valuable suggestions for the enhancement of the performance.





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Ref.No.:

Date :

Academic year 2019-20

Meeting No. 03

Date: 30/12/2019

Items discussed & resolutions made in the meeting

1. To take a review of the Extension activities

Discussion:

The members present in the meeting discussed the programmes and activities undertaken by N.S. S. during the year under the head of regular activities. The cell also discussed about the seven day Winter Camp of N.S.S. The members also discussed the village to be adopted for the special camp.

Decision taken: The cell suggested the programme officers to visit the nearby villages suitable for the purpose. .

2. To review the preparation of the University Examination

Discussion:

The members took a review of the preparations made by the office. The Cell reviewed the preparations made by the office in this regard. The members discussed the issue of appointments regarding examination work. The members present in the meeting expected to organise the examinations in fair manner.

Decision taken: The cell unanimously resolved to assign the examination related duties to the teachers and non- teaching staff

3. To take a periodic review of the curricular, co-curricular, extra-curricular and extension activities

Discussion: The members took the stock of information of various activities going on the campus. The cell reviewed the performance of each committee designed for the purpose. The cell also reviewed the performance of each of the department and extension activities like N.S.S., N.C.C Yuvati Sabha Student Development Cell.

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Academic year 2019-20
Principal (M) 9421610473

Ref.No.: Meeting No. 04

Date: 27/01/2020

Items discussed & Resolutions made in the meeting

1. To take a periodic review of various committees

Discussion: The cell took a review of various curricular, co-curricular and extra-curricular activities in the first of the academic year. The Members assessed the level of achievement and the target set.

Decision taken: The cell unanimously resolved to conduct frequent meetings of the low performing committees and it was also resolved to visit the departments for the academic audit. The members present suggested some measures for the qualitative results.

Decision taken: The cell offered valuable suggestions to the heads and faculties of the departments for the expected outcome.

2. To enhance students' participation in the university level cultural activity called 'Yuvarang'

Discussion::

The cell discussed the students' performance in the previous 'Yuvarang.' The members offered valuable suggestion for enhancing the performance of students. The cell also discussed the difficulties encountered by the team manager and the students in the previous event of Yuvarang.

Decision taken: It was resolved that the participation of students in all the events be enhanced and the allocation of funds be increased for better performance. It was also resolved that the supportive instruments be purchased.

3. To organise University level Student seminar

Discussion: The cell took a review of the activities of Science Association during the year. The members discussed the participation and performance of students in the previous organisation of the University Level Student Seminar organised at the college. The members also discussed the problems and difficulties incurred in the previous organisation.

Decision taken: The cell decided to make a wide publicity of the activity to increase the participation of students from the jurisdiction of the university. It was resolved that the budget of the said activity be increased and the participation in the activity qualitatively be enhanced.




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Ref.No.:

Date :

Academic year 2021-22

Meeting No. 01

Date: 30/06/2021

Items discussed & resolutions made in the meeting

1. Review of the university results of previous examinations held in Mar/ April 2021

Discussion:

The members present in the meeting discussed the results of various examinations held in the previous academic year 2020-21. After going through the statistical data of results of various examinations, the members appreciated the efforts taken by the faculty for qualitative change. The members present in the meeting expressed their dissatisfaction about the poor results of some of the subjects.

Decision taken: The cell resolved to hold separate meetings of the departments producing the results below the satisfactory level. It was planned in the meeting to take a periodic review of such departments to enhance their performance.

2. To formulate various committees for the effective planning and implementation of curricular, co-curricular and extra-curricular activities during the academic year 2021-22

Discussion: The issue of the formulation of the curricular, co-curricular and extra-curricular committees was being discussed in the meeting. The members expressed the need of adding more committees for the effective implementation of the academic proceedings of the institution and achieve the target in the academic year 2021-22. The members expressed the necessity of introducing some new committees for effective implementation of the curricular, co-curricular and extracurricular activities.

Decision taken: It was resolved in the meeting that in consultation with the Principal new committees be introduced the cell decided to reformulate some committees to produce better results. It was also planned to take a periodic audit of the committees.

3. To recruit the temporary and visiting faculty for granted non- granted courses and programmes

Discussion: The cell discussed the issue of posts of teachers lying vacant in various departments which are run on granted as well as non-granted basis. The cell also discussed the difficulties in recruiting the teachers on these posts due to govt. policy and other reasons.





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Decision taken: The cell resolved to make alternative arrangement for the recruitment purely on temporary basis. The cell also resolved to make budgetary provision for the expenses in that regard.

4. Purchasing of reference and text-books and paying of subscriptions for e-journals in the central library

Discussion: The requirements of library committee for the academic year 2020-21 were placed in the meeting. The members present in the meeting discussed on the demands came from the Library committee. The members expressed the necessity of increasing the number of reference books and increase the number of subscription for e-journals.

Decision taken: The members unanimously resolved to purchase the text-books and reference books to enrich the library resource. The cell also resolved to increase the number of subscription for e-journals. The members resolved to refer the said demand to the standing and purchase committee for the further implementation.

5. To purchase stationary for office and departments sports and games equipment and other requirements of the departments

Discussion: The demands of administrative office, various departments, sports and gymkhana were placed before the members present in the meeting. The cell discussed about the requirements and necessity of various departments in that regard.

Decision taken: It was unanimously resolved in the meeting of the cell to refer the demands of the aforesaid departments and sections to the standing and purchase committee for the further execution.





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Ref. No.:

Date :

Academic year 2021-22

Meeting No. 02

Date: 07/10/2021

Items discussed & resolutions made in the meeting

1. Review of the Research work e-content and Extension activities

Discussion:

The members present in the meeting discussed the issue of teachers' participation in the research activities. The members expressed the necessity of promoting the faculty for undertaking the minor and major research projects. The members also focussed on the need of promoting the faculty for preparing the e-resources and text and reference books. The cell took the stock of information of the extension activities like N.S.S., N.C.C. and Yuvati Sabha. The cell also discussed about the seven day Winter Camp of N.S.S. The members also discussed the village to be adopted for the special camp.

Decision taken: It was resolved in the meeting to promote the teachers involved in the research activities by offering additional study leaves and Duty leaves and monetary support for editing text-books and reference books. The cell suggested the programme officers to visit the nearby villages suitable for the purpose.

2. Periodic review of academic activities

Discussion:

The members discussed the report of the visits to various departments and took a review of the work done by the departments. The members discussed the issue of appointments regarding examination work.

Decision taken: The cell unanimously resolved to make a period visit to the departments for enhancing the performance of the committees.

3. To take a periodic review of the curricular, co-curricular, extra-curricular and extension activities

Discussion: The members took the stock of information of various activities going on the campus. The cell reviewed the performance of each committee designed for the purpose. The cell also reviewed the performance of each of the department and extension activities like N.S.S., N.C.C Yuvati Sabha, Student Development Cell.

Decision taken: The members decided to visit each department and gave valuable suggestions for the enhancement of the performance.





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Ref.No.:

Date :

Academic year 2021-22

Meeting No. 03

Date: 18/04/2022

Items discussed & resolutions made in the meeting

1. To take a review of the Extension activities

Discussion:

The members present in the meeting discussed the programmes and activities undertaken by N.S. S. during the year under the head of regular activities. The cell also discussed about the seven day Winter Camp of N.S.S. The members also discussed the village to be adopted for the special camp.

Decision taken: The cell suggested the programme officers to visit the nearby villages suitable for the purpose. .

2. To review the preparation of the University Examination

Discussion:

The members took a review of the preparations made by the office. The Cell reviewed the preparations made by the office in this regard. The members discussed the issue of appointments regarding examination work. The members present in the meeting expected to organise the examinations in fair manner.

Decision taken: The cell unanimously resolved to assign the examination related duties to the teachers and non- teaching staff

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Discussion: The members took the stock of information of various activities going on the campus. The cell reviewed the performance of each committee designed for the purpose. The cell also reviewed the performance of each of the department and extension activities like N.S.S., N.C.C Yuvati Sabha Student Development Cell.

Decision taken: The members decided to visit each department and gave valuable suggestions for the enhancement of the performance.





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Dr.A.R.Patil
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No.: Meeting No. 04

Date: 26/06/2022

Items discussed & Resolutions made in the meeting

1. To take a periodic review of various committees

Discussion: The cell took a review of various curricular, co-curricular and extra-curricular activities in the first of the academic year. The Members assessed the level of achievement and the target set.

Decision taken: The cell unanimously resolved to conduct frequent meetings of the low performing committees and it was also resolved to visit the departments for the academic audit. The members present suggested some measures for the qualitative results.

Decision taken: The cell offered valuable suggestions to the heads and faculties of the departments for the expected outcome.

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Discussion::

The cell discussed the students' performance in the previous 'Yuvarang.' The members offered valuable suggestion for enhancing the performance of students. The cell also discussed the difficulties encountered by the team manager and the students in the previous event of Yuvarang.

Decision taken: It was resolved that the participation of students in all the events be enhanced and the allocation of funds be increased for better performance. It was also resolved that the supportive instruments be purchased.

3. To organise University level Student seminar

Discussion: The cell took a review of the activities of Science Association during the year. The members discussed the participation and performance of students in the previous organisation of the University Level Student Seminar organised at the college. The members also discussed the problems and difficulties incurred in the previous organisation.

Decision taken: The cell decided to make a wide publicity of the activity to increase the participation of students from the jurisdiction of the university. It was resolved that the budget of the said activity be increased and the participation in the activity qualitatively be enhanced.



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Ref.No.:

Date :

Academic year 2022-23

Meeting No. 01

Date: 13/07/2022

Items discussed & resolutions made in the meeting

1. Review of the university results of previous examinations held in Mar/ April 2022

Discussion:

The members present in the meeting discussed the results of various examinations held in the previous academic year 2021-22. After going through the statistical data of results of various examinations, the members appreciated the efforts taken by the faculty for qualitative change. The members present in the meeting expressed their dissatisfaction about the poor results of some of the subjects.

Decision taken: The cell resolved to hold separate meetings of the departments producing the results below the satisfactory level. It was planned in the meeting to take a periodic review of such departments to enhance their performance.

2. To recruit the temporary and visiting faculty for granted non- granted courses and programs

Discussion: The cell discussed the issue of posts of teachers lying vacant in various departments which are run on granted as well as non-granted basis. The cell also discussed the difficulties in recruiting the teachers on these posts due to govt. policy and other reasons.

Decision taken: The cell resolved to make alternative arrangement for the recruitment purely on temporary basis. The cell also resolved to make budgetary provision for the expenses in that regard.

2. To formulate various committees for the effective planning and implementation of curricular, co-curricular and extra-curricular activities during the academic year 2022-23

Discussion: The issue of the formulation of the curricular, co-curricular and extra-curricular committees was being discussed in the meeting. The members expressed the need of adding more committees for the effective implementation of the academic proceedings of the institution and achieve the target in the academic year 2022-23. The members expressed the necessity of introducing some new committees for effective implementation of the curricular, co-curricular and extracurricular activities.





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MANOHARSETH DHARIWAL SCIENCE COLLEGE, JAMNER**

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Dr. A.R. Patil

Principal (M) 9421610473

No.:

Date :

Decision taken: It was resolved in the meeting that in consultation with the Principal new committees be introduced the cell decided to reformulate some committees to produce better results. It was also planned to take a periodic audit of the committees.

3. Purchasing of reference and text-books and paying of subscriptions for e-journals in the central library

Discussion: The requirements of library committee for the academic year 2022-23 were placed in the meeting. The members present in the meeting discussed on the demands came from the Library committee. The members expressed the necessity of increasing the number of reference books and increase the number of subscription for e-journals.

Decision taken: The members unanimously resolved to purchase the text-books and reference books to enrich the library resource. The cell also resolved to increase the number of subscription for e-journals. The members resolved to refer the said demand to the standing and purchase committee for the further implementation.

4. To purchase stationary for office and departments sports and games equipment and other requirements of the departments

Discussion: The demands of administrative office, various departments, sports and gymkhana were placed before the members present in the meeting. The cell discussed about the requirements and necessity of various departments in that regard.

Decision taken: It was unanimously resolved in the meeting of the cell to refer the demands of the aforesaid departments and sections to the standing and purchase committee for the further execution.





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Dr.A.R.Patil

Principal (M) 9421610473

Ref.No.:

Date :

Academic year 2022-23

Meeting No. 02

Date: 20/09/2022

Items discussed & resolutions made in the meeting

1. Review of the Research work e-content and Extension activities

Discussion:

The members present in the meeting discussed the issue of teachers' participation in the research activities. The members expressed the necessity of promoting the faculty for undertaking the minor and major research projects. The members also focussed on the need of promoting the faculty for preparing the e-resources and text and reference books. The cell took the stock of information of the extension activities like N.S.S, N.C.C. and YuvatiSabha. The cell also discussed about the seven day Winter Camp of N.S.S. The members also discussed the village to be adopted for the special camp.

Decision taken: It was resolved in the meeting to promote the teachers involved in the research activities by offering additional study leaves and Duty leaves and monetary support for editing text-books and reference books. The cell suggested the programme officers to visit the nearby villages suitable for the purpose. .

2. Periodic review of academic activities

Discussion:

The members discussed the report of the visits to various departments and took a review of the work done by the departments. The members discussed the issue of appointments regarding examination work.

Decision taken: The cell unanimously resolved to make a period visit to the departments for enhancing the performance of the committees.

3. To take a periodic review of the curricular, co-curricular, extra-curricular and extension activities

Discussion: The members took the stock of information of various activities going on the campus. The cell reviewed the performance of each committee designed for the purpose. The cell also reviewed the performance of each of the department and extension activities like N.S.S., N.C.C YuvatiSabha Student Development Cell.

Decision taken: The members decided to visit each department and gave valuable suggestions for the enhancement of the performance.





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Ref.No.:

Date :

Academic year 2022-23

Meeting No. 03

Date: 04/10/2022

Items discussed & resolutions made in the meeting

1. Review of the Research and Extension activities

Discussion:

The members present in the meeting discussed the programmes and activities undertaken by N.S. S. during the year under the head of regular activities. The cell also discussed about the seven day Winter Camp of N.S.S. The members also discussed the village to be adopted for the special camp.

Decision taken: The cell suggested the programme officers to visit the nearby villages suitable for the purpose. .

2. To review the preparation of the University Examination

Discussion:

The members took a review of the preparations made by the office. The Cell reviewed the preparations made by the office in this regard. The members discussed the issue of appointments regarding examination work. The members present in the meeting expected to organise the examinations in fair manner.

Decision taken: The cell unanimously resolved to assign the examination related duties to the teachers and non- teaching staff

3. To take a periodic review of the curricular, co-curricular, extra-curricular and extension activities

Discussion: The members took the stock of information of various activities going on the campus. The cell reviewed the performance of each committee designed for the purpose. The cell also reviewed the performance of each of the department and extension activities like N.S.S., N.C.C Yuvati Sabha Student Development Cell.

Decision taken: The members decided to visit each department and gave valuable suggestions for the enhancement of the performance.





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No.:

Date :

Academic year 2022-23

Meeting No. 04

Date: 28/03/2023

Items discussed & Resolutions made in the meeting

1. To take a periodic review of various committees

Discussion: The cell took a review of various curricular, co-curricular and extra-curricular activities in the first of the academic year. The Members assessed the level of achievement and the target set.

Decision taken: The cell unanimously resolved to conduct frequent meetings of the low performing committees and it was also resolved to visit the departments for the academic audit. The members present suggested some measures for the qualitative results.

Decision taken: The cell offered valuable suggestions to the heads and faculties of the departments for the expected outcome.

2. To enhance students' participation in the university level cultural activity called 'Yuvarang'

Discussion::

The cell discussed the students' performance in the previous 'Yuvarang.' The members offered valuable suggestion for enhancing the performance of students. The cell also discussed the difficulties encountered by the team manager and the students in the previous event of Yuvarang.

Decision taken: It was resolved that the participation of students in all the events be enhanced and the allocation of funds be increased for better performance. It was also resolved that the supportive instruments be purchased.

3. To organise University level Student seminar

Discussion: The cell took a review of the activities of Science Association during the year. The members discussed the participation and performance of students in the previous organisation of the University Level Student Seminar organised at the





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to :

Date :

college. The members also discussed the problems and difficulties incurred in the previous organisation.

Decision taken: The cell decided to make a wide publicity of the activity to increase the participation of students from the jurisdiction of the university. It was resolved that the budget of the said activity be increased and the participation in the activity qualitatively be enhanced.




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